

**Person Specification: College and Academy Trust Chaplain (3days/2days)**

The person appointed will be able to work on his/her own initiative with enthusiasm and commitment. The person must be a practising Catholic with a deep sense of faith commitment and have an approachable and friendly way of relating to young people and have the ability to earn the respect of a wide spectrum of students, staff, governors and parents/carers in a variety of situations.

<b>PERSONAL ATTRIBUTES REQUIRED</b>	<b>ESSENTIAL (E) or DESIRABLE (D)</b>	<b>To be identified from:</b>
<p><b>Qualifications:</b></p> <ul style="list-style-type: none"> <li>• Degree in theology or religious studies, or other experience or qualification that suits you to a chaplaincy role in the Catholic Church.</li> <li>• Evidence of relevant training to meet the responsibilities of this post.</li> </ul>	<p>E</p> <p>E</p>	<p>Application</p> <p>Application</p>
<p><b>Experience:</b></p> <ul style="list-style-type: none"> <li>• A baptised and practising Catholic committed to the spiritual and personal development of young people of secondary school age.</li> <li>• Experience of working with teenagers in a Catholic setting.</li> <li>• A good understanding of the Church’s liturgy with experience of preparing and leading liturgies.</li> <li>• Experience of leading a broad range of Catholic worship.</li> <li>• Experience of catechetical or retreat work.</li> <li>• Skill and confidence in the application of ICT for communication and to enhance liturgies.</li> <li>• Experience of chaplain partnership/multi team working</li> </ul>	<p>E</p> <p>E</p> <p>E</p> <p>D</p> <p>D</p> <p>E</p> <p>E</p>	<p>Letter/Interview</p> <p>Letter/Interview</p> <p>Letter/Interview</p> <p>Letter/Interview</p> <p>Letter/Interview</p> <p>Letter/Interview</p> <p>Letter/Interview</p>
<p><b>Knowledge/skills/abilities:</b></p> <ul style="list-style-type: none"> <li>• An easy and humorous manner which combines openness and engagement with challenge and formality.</li> <li>• Ability to recruit and enthuse large numbers of</li> </ul>	<p>E</p> <p>E</p>	<p>Letter/Interview</p> <p>Letter/Interview</p>

<p>young people to take part in chaplaincy/ liturgies / prayer.</p> <ul style="list-style-type: none"> <li>• An articulate speaker with presence and the ability to present, credibly and enthusiastically, the challenges of the Gospel.</li> <li>• Good social skills, both with young people and also with adults (parents and staff).</li> <li>• Good administrative and organisational skills, including scheduling events, making bookings, arranging itineraries and timetables, obtaining and conserving resources, delegating responsibilities and providing clear briefings and instructions, with the ability to think calmly, completing tasks successfully.</li> <li>• Confidence to lead large and small, formal and informal, groups of students and adults.</li> <li>• Accountability, reliability and confidentiality.</li> <li>• Willing to work flexibly, including evenings and weekends, arranging working days and hours to ensure appropriate time off but available for school events and activities as needed including residential Retreats.</li> <li>• Commitment to make an impact upon equality and justice in our community and beyond.</li> <li>• Willing to undertake appropriate professional training and development.</li> <li>• Experience of supporting and developing chaplaincy across multiple settings</li> <li>• Experience of developing Catholic Social Teaching</li> <li>• Experience of utilising and deploying central resources</li> <li>• Experience of supporting other chaplains/youth support/ministry workers</li> </ul>	<p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>D</p> <p>E</p> <p>D</p> <p>E</p>	<p>Letter/Interview</p> <p>Letter/Interview</p> <p>Letter/Interview</p> <p>Letter/Interview</p> <p>Letter/Interview</p> <p>Letter/Interview</p> <p>Letter/Interview</p> <p>Letter/Interview</p> <p>Letter/Interview</p> <p>Letter/Interview</p> <p>Letter/Interview</p> <p>Letter/Interview</p> <p>Letter/Interview</p>
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✚ Honourable purpose ✚ Respect ✚ Compassion ✚ Cooperation ✚ Stewardship ✚

A Member of Our Lady Help of Christians Catholic Academy Trust